


ISHM 2022 	Booth No. (if known)	2022 EVENT May 10-11-12	2022 Payment Set-Up
Scan & Email FrypanOK@aol.com		Exhibiting company:	
or USPS: PO Box 87, Spencer OK 73084 ISHM Customer Service, Frypan Parners LLC		On-Site Contact:	
		On-Site Cell Phone:	
ON-SITE SERVICES MUST BE GUARANTEED IN ADVANCE BY CREDIT CARD This form is due 5/6/2022			
Use Frypan Form	See Pricing	FRYPAN PARNERS SERVICES ON INBOUND OR OUTBOUND FORMS	
Freight Handling	Freight Form	IN-BOUND and/or OUT-BOUND order forms, pricing detailed on order sheet	
Fork Lift Services	Freight Form	IN-BOUND and/or OUT-BOUND order forms, pricing detailed on order sheet	
Valet: Nightly Booth Wipe-down & Vacuum	Labor Form	Order Booth Valet, pricing & services detailed on order sheet	
Move-In or Move-out Labor Assist	Labor Form	Order labor assistance, pricing & services detailed on order sheet	
Custom Services	Frypan Quote	Tell us what special need you have and we'll figure it out	
Please, we don't want to be callous -- But without payment pre-arranged, your in-bound freight will be trapped on arrival, or your out-bound freight will be force shipped ABF, on your ABF account (if you have one) or Freight Collect. Either way a Coordination Surcharge is assessed			
Standard 110v Electrical	Provided by ISHM	ISHM has pre-arranged standard electrical power for your booth. Bring your own extension cord &/or multi-plug connector. Primary power box will be behind your booth in a utility alley, but anticipate some distance to your display - 25'-50' reach for extension cord is recommended. Do NOT store boxes or crates in utility alley. Ample free storage nearby.	
OKC CONVENTION CENTER	Use Their Forms	OKC CONVENTION CENTER SERVICES (phone, plumbing, internet, A/V)	
To Obtain Convention Center Forms	405-0768-4616 or Email: ExhibitorServices@OKCconventioncenter.com		

Many ISHM exhibitors already have account history with Frypan Parners. We welcome your business, but remind you that Frypan does not retain credit card data from year to year. **Both New & Established Accounts must complete the following section.** If possible when necessary, please pre-arrange purchase approvals with your card issuer. When we process charges *after* the ISHM event concludes, we strive to get detailed receipts to you right away.

If Payment Set-up is not on file in advance, a \$185.00 Coordination Surcharge may apply for on-site services



For Frypan ON-SITE Handling or Service Charges:

BILLING INFORMATION - PRINT CLEARLY

BOOTH No.	
Email Receipt:	
Copy Receipt to This Email:	
Name As It Appears On Card	
Account Number	
Circle One: Visa MC AmEx Discover	
Expiration Date	
Mo/Yr	CVV
Bill To Company / Individual	
Bill To Address	
City	State Zip
Attention	
Cell Phone	Ofc Phone

Credit Card Processing will show charges from Frypan Parners LLC

After the ISHM event and after any shipments inbound and/or outbound have been made, charges will be calculated and applied to your credit card account. A receipt for charges will be e-mailed to the card holder noted above, along with a detailed description of your purchase. Please do not ask us for receipts on site. If you would like personal copies for your records, please stop by Frypan's on-site service desk to make arrangements for those copies to be sent to you.

When completed, CALL IN CREDIT CARD INFORMATION, or scan & email this form to FrypanOK@aol.com



For further information: Betsy Fry, Frypan Parners LLC, PO Box 87, Spencer, OK 73084
Phone: 405-623-8183 or Email: FrypanOK@aol.com