


ISHM 2023 	Booth No. (if known)	2023 EVENT May 16-17-18	2023	<u>Payment Arrangement</u>
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Scan & Email to FrypanOK@aol.com or PHONE IN CARD INFO 405-623-8183 ISHM Customer Service, Frypan Parners LLC	Exhibiting company:
	On-Site Contact:
	On-Site Cell Phone:

ON-SITE SERVICES MUST BE GUARANTEED IN ADVANCE BY CREDIT CARD
This form is due 5/12/2023

Use Frypan Form	See Pricing	FRYPAN PARNERS SERVICES ON INBOUND OR OUTBOUND FORMS
Freight Handling	Freight Form	IN-BOUND and/or OUT-BOUND order forms, pricing detailed on order sheet
Fork Lift Services	Freight Form	IN-BOUND and/or OUT-BOUND order forms, pricing detailed on order sheet
Valet: Nightly Booth Wipe-down & Vacuum	Labor Form	Order Booth Valet, pricing & services detailed on order sheet
Move-In or Move-out Labor Assist	Labor Form	Order labor assistance, pricing & services detailed on order sheet
Custom Services	Frypan Quote	Tell us what special need you have and we'll figure it out

Please, we don't want to be callous -- But without payment pre-arranged, your in-bound freight will be trapped on arrival, or your out-bound freight will be force shipped ABF, on your ABF account (if you have one) or Freight Collect. Either way a Coordination Surcharge is assessed


Standard 110v Electrical 20 amp circuit per booth is provided by ISHM	Plug In behind your booth	ISHM has pre-arranged standard electrical power for your booth. Bring your own extension cord &/or multi-plug connector. Primary power box will be behind your booth in a utility alley, but anticipate some distance to your display - 25'-50' reach for extension cord is recommended. Do NOT store boxes or crates in utility alley. Ample free storage nearby.
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OKC CONVENTION CENTER	Use Their Forms	OKC CONVENTION CENTER SERVICES (phone, plumbing, internet, A/V)
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To Obtain Convention Center Forms, Call 405-0768-4616 or Email: ExhibitorServices@OKCconventioncenter.com

Many ISHM exhibitors already have account history with Frypan Parners. We welcome your business, but remind you that Frypan does not retain credit card data from year to year. **Both New & Established Accounts must complete the following section.** If possible when necessary, please pre-arrange purchase approvals with your card issuer. When we process charges *after* the ISHM event concludes, we strive to get detailed receipts to you right away.

If Payment is not arranged in advance, a \$185.00 Coordination Surcharge will apply for on-site services

 For Frypan Parners On-Site Service Charges: BILLING INFORMATION - PRINT CLEARLY	BOOTH No.	
	Email Receipt:	
	Copy Receipt to This Email:	
Name As It Appears On Card		
Account Number		
	Circle One: Visa MC AmEx Discover	
Expiration Date	Mo/Yr	CVV
Bill To Company / Individual		
Bill To Address		
City	State	Zip
Attention		
Cell Phone	Ofc Phone	

Credit Card Processing will show charges from Frypan Parners LLC

After the ISHM event and after any shipments inbound and/or outbound have been made, charges will be calculated and applied to your credit card account. A receipt for charges will be e-mailed to the card holder noted above, along with a detailed description of your purchase. Please do not ask us for receipts on site. If you would like personal copies for your records, please stop by Frypan's on-site service desk to make arrangements for those copies to be sent to you.

When completed, **CALL IN CREDIT CARD INFORMATION, or if you prefer, scan & email this form to FrypanOK@aol.com**



For further information: Betsy Fry, Frypan Parners LLC, PO Box 87, Spencer, OK 73084
Phone: 405-623-8183 or Email: FrypanOK@aol.com