

INTERNATIONAL SCHOOL OF HYDROCARBON MEASUREMENT

EXHIBITOR TIMELINE 2025

OKC CONVENTION CENTER

100 Mick Cornett Drive, Oklahoma City, OK 73109

Phone 405-602-8500 Fax 405-602-8505

Exhibit Halls C & D



Website: ishm.info

Packet Pages: frypanpartners.com/ISHM

ISHM COMMITTEE, EXHIBIT CHAIR

Jim Smith, Marathon Petroleum
Mobile: 814-460-4057
Email: smithjimh@outlook.com



ISHM CUSTOMER SERVICE

Betsy Fry, Frypan Partners LLC
Mobile: 405-623-8183
Email: frypanok@aol.com



Nov-April **Registrations:** Exhibitors Reserve Booth Space, Submit Contract, Send Remittance, Ask Questions, Plan

Mobile | Trailer Exhibitors: Contact Betsy Fry at Frypan Partners with display unit dimensions & details

Exhibitors Shipping In Display Materials: Submit Freight Notice Forms to Frypan Partners LLC

Thurs 20-Mar All Day Deadline for Booth Registration. Only on-time paid reservations are included in random booth drawing
Thurs 10-Apr All Day Booth Assignments Announced - **sooner if possible** - Mobile display move-in appointments confirmed

Mon 28-Apr 8:00 AM **Freight Window Opens** for Receiving at ISHM Advance Warehouse
 ABF FREIGHT TERMINAL, 1117 East Grand Blvd., Oklahoma City, OK 73129

Fri 9-May 8:00 PM **Freight Window Closes** for On-Time Receiving | Late Shipments still accepted & delivered to the Hall

Sun 11-May 6:00 AM Frypan begins event set-up, focus on exhibit booths first, then general areas

10:00 AM Mobile display move-in begins, arrivals by appointment

1:00 PM Exhibit display freight is delivered to hall . . . manifested, sorted to aisles

3:00 PM Fire Marshal's initial inspection

Mon 12-May 6:00 AM Frypan continues set-up to finish exhibit booths

9:00 AM Deliver exhibit display freight to booths, Historical freight is delivered

11:00 AM EXHIBITOR MOVE-IN BEGINS & HISTORICAL SET-UP BEGINS

2:30 PM Late freight leaves ABF terminal, arrives Convention Center about 3:00 pm

3:30 PM Aisle clearing begins, Fire Marshal's final inspection

5:00 PM Finish for the day, booth valet begins

Tues 14-May 7:00 AM Exhibitors may access exhibit hall

7:30 AM ISHM OPENS, Classes continue through the day

11:30 AM Luncheon service begins for exhibitors. General luncheon service for all others begins at Noon

1:30 PM Luncheon service ends

5:00 PM ISHM closes for the day & overnight guards arrive

5:30 PM All exhibitors must be out of the hall

8:00 PM Booth valet service completed

Wed 15-May 7:00 AM Exhibitors may access exhibit hall

7:30 AM ISHM OPENS, Classes continue through the day

11:30 AM Luncheon service begins for exhibitors. General luncheon service for all others begins at Noon

1:30 PM Luncheon service ends

5:00 PM ISHM closes for the day & overnight guards arrive

5:30 PM All exhibitors must be out of the hall

8:00 PM Booth valet service completed

Thurs 16-May 7:00 AM Exhibitors may access exhibit hall

7:30 AM ISHM OPENS, Classes continue, Last class begins at 10:50 am

8:00 AM ABF Freight Agent arrives, set up at Frypan Desk

9:00 AM Mobile display tow vehicles for egress are allowed into dock for parking

10:00 AM At Frypan desk, exhibitors may drop off small packages for outbound service

10:50 AM EXHIBIT CLOSES, Only exhibitors allowed in Halls C & D

Security arrives and tear down & move out begins | Pathways cleared to dock door, including carpet roll up
Outbound display freight packed up & labeled by exhibitor booth staff | when completed, Frypan stages

11:30-Noon BOTH OVERHEAD DOORS OPEN

Hall C Overhead dedicated to exhibitor loading & move-out

Hall D Overhead prioritized for mobile display egress

1:00 PM Freight Pick-up Window Opens

3:00 PM Frypan distribution of small packages to carrier points

3:00 PM Historical items loaded & removed to storage unit

4:00 PM Freight Pick-up Window Closes - Forced Freight Manifesting Begins Sharply at 4PM

All remaining LTL shipments will move out on ABF, On Shipper's Account or Force-shipped Freight Collect

