

INTERNATIONAL SCHOOL OF HYDROCARBON MEASUREMENT



EXHIBITOR TIMELINE 2026

OKC CONVENTION CENTER

100 Mick Cornett Drive, Oklahoma City, OK 73109

Phone 405-602-8500 Fax 405-602-8505

Exhibit Halls C & D



Website: ishm.info

Packet Pages: frypanpartners.com/ISHM

ISHM COMMITTEE, EXHIBIT CHAIR

Matt Parrott

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ISHM CUSTOMER SERVICE

Betsy Fry, Frypan Partners LLC

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Nov-April	Registrations: Exhibitors Reserve Booth Space, Submit Contract, Send Remittance, Ask Questions, Plan Mobile Trailer Exhibitors: Contact Betsy Fry at Frypan Partners with display unit dimensions & details Exhibitors Shipping In Display Materials: Submit Freight Notice Forms to Frypan Partners LLC
Tuesday 17-Mar	NOON Deadline for Booth Registration. Only on-time paid reservations are included in random booth drawing
Mon 23-Mar	All Day Booth Assignments Announced - Mobile display move-in appointments confirmed
Mon 27-Apr	8:00 AM Freight Window Opens for Receiving at ISHM Advance Warehouse  ABF FREIGHT TERMINAL, 1117 East Grand Blvd., Oklahoma City, OK 73129
Fri 8-May	8:00 PM Freight Window Closes for <u>On-Time Receiving</u> Late Shipments still accepted & delivered to the Hall
Mon 11-May	5:00 AM Frypan begins event set-up, focus on exhibit booths first, then general areas 8:00 AM Mobile display move-in begins, arrivals by appointment 10:00 AM Historical Freight Is delivered 1:00 PM Exhibit display freight is delivered to hall . . . manifested, sorted to aisles 3:00 PM Fire Marshal's initial inspection 4:00 PM Staged freight gets delivered to booths, late freight arrives to be manifested & sorted 5:00 PM Exhibitors move-in, Late freight delivered to booths. Historical Area can unpack & set up 9:00 PM Aisle clearing begins, Fire Marshal's final inspection 10:00 PM Finish for the day, booth valet begins
Tues 12-May	7:00 AM Exhibitors may access exhibit hall 8:30 AM GENERAL ASSEMBLY, for all ISHM Participants, 3rd Floor Ballroom, Meeting ends at 9:45 AM 10:00 AM EXHIBITS OPEN , Classes begin & continue throughout the day 11:30 AM Luncheon service begins for exhibitors. General luncheon service for all others begins at Noon 1:30 PM Luncheon service ends 5:00 PM ISHM closes for the day & overnight guards arrive 5:30 PM All exhibitors must be out of the hall 8:00 PM Booth valet service completed
Wed 13-May	7:00 AM Exhibitors may access exhibit hall 7:30 AM EXHIBITS OPEN , Classes begin & continue throughout the day 11:30 AM Luncheon service begins for exhibitors. General luncheon service for all others begins at Noon 1:30 PM Luncheon service ends 5:00 PM ISHM closes for the day & overnight guards arrive 5:30 PM All exhibitors must be out of the hall 8:00 PM Booth valet service completed
Thurs 14-May	7:00 AM Exhibitors may access exhibit hall 7:30 AM EXHIBITS OPEN , Classes begin, Last class begins at 10:50 am 8:00 AM ABF Freight Agent arrives, set up at Frypan Desk 9:00 AM Mobile display tow vehicles for egress are allowed into dock for parking 10:00 AM At Frypan desk, exhibitors may drop off small packages for outbound service 10:50 AM EXHIBIT CLOSES, Only exhibitors allowed in Halls C & D Security arrives and tear down & move out begins Pathways cleared to dock door, including carpet roll up Outbound display freight packed up & labeled by exhibitor booth staff when completed, Frypan stages 11:30-Noon BOTH OVERHEAD DOORS OPEN Hall C Overhead dedicated to exhibitor loading & move-out Hall D Overhead prioritized for mobile display egress 1:00 PM Freight Pick-up Window Opens 3:00 PM Frypan distribution of small packages to carrier points 3:00 PM Historical items loaded & removed to storage unit 4:00 PM Freight Pick-up Window Closes - Forced Freight Manifesting Begins Sharply at 4PM  All remaining LTL shipments will move out on ABF, On Shipper's Account or Force-shipped Freight Collect