

# INTERNATIONAL SCHOOL OF HYDROCARBON MEASUREMENT



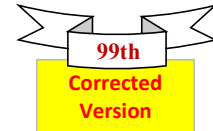
## EXHIBITOR TIMELINE 2026

### OKC CONVENTION CENTER

100 Mick Cornett Drive, Oklahoma City, OK 73109

Phone 405-602-8500 Fax 405-602-8505

Exhibit Halls C & D



Website: ishm.info

Packet Pages: frypanpartners.com/ISHM

#### ISHM COMMITTEE, EXHIBIT CHAIR

Matt Parrott

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#### ISHM CUSTOMER SERVICE

Betsy Fry, Frypan Partners LLC

Mobile: 405-623-8183



Email: frypanok@aol.com



Nov-April **Registrations:** Exhibitors Reserve Booth Space, Submit Contract, Send Remittance, Ask Questions, Plan

**Mobile | Trailer Exhibitors:** Contact Betsy Fry at Frypan Partners with display unit dimensions & details

**Exhibitors Shipping In Display Materials:** Submit Freight Notice Forms to Frypan Partners LLC

<b>Tuesday 17-Mar</b>	<b>NOON</b>	<b>Deadline for Booth Registration. Only on-time paid reservations are included in random booth drawing</b>
Mon 23-Mar	All Day	Booth Assignments Announced - Mobile display move-in appointments confirmed
Mon 27-Apr	8:00 AM	<b>Freight Window Opens</b> for Receiving at ISHM Advance Warehouse  ABF FREIGHT TERMINAL, 1117 East Grand Blvd., Oklahoma City, OK 73129
Fri 8-May	8:00 PM	<b>Freight Window Closes</b> for <u>On-Time Receiving</u>   Late Shipments still accepted & delivered to the Hall
<b>Mon 11-May</b>	<b>5:00 AM</b>	<b>Frypan begins event set-up, focus on exhibit booths first, then general areas</b>
	<b>8:00 AM</b>	<b>Mobile display move-in begins, arrivals by appointment</b>
	10:00 AM	Historical Freight Is delivered
	1:00 PM	Exhibit display freight is delivered to hall . . . manifested, sorted to aisles
	3:00 PM	Fire Marshal's initial inspection
	4:00 PM	Staged freight gets delivered to booths, late freight arrives to be manifested & sorted
	<b>5:00 PM</b>	<b>Exhibitors move-in, Late freight delivered to booths. Historical Area can unpack &amp; set up</b>
	9:00 PM	Aisle clearing begins, Fire Marshal's final inspection
	10:00 PM	Finish for the day, booth valet begins
<b>Tues 12-May</b>	7:00 AM	Exhibitors may access exhibit hall
	<b>7:30 AM</b>	<b>EXHIBITS OPEN, Classes begin &amp; continue throughout the day</b>
	8:30 AM	GENERAL ASSEMBLY, for all ISHM Participants, 3rd Floor Ballroom, Meeting ends at 9:45 AM
	<b>11:30 AM</b>	<b>Luncheon service begins for exhibitors.</b> General luncheon service for all others begins at Noon
	1:30 PM	Luncheon service ends
	5:00 PM	ISHM closes for the day & overnight guards arrive
	5:30 PM	All exhibitors must be out of the hall
	8:00 PM	Booth valet service completed
<b>Wed 13-May</b>	7:00 AM	Exhibitors may access exhibit hall
	7:30 AM	<b>EXHIBITS OPEN, Classes begin &amp; continue throughout the day</b>
	<b>11:30 AM</b>	<b>Luncheon service begins for exhibitors.</b> General luncheon service for all others begins at Noon
	1:30 PM	Luncheon service ends
	5:00 PM	ISHM closes for the day & overnight guards arrive
	5:30 PM	All exhibitors must be out of the hall
	8:00 PM	Booth valet service completed
<b>Thurs 14-May</b>	7:00 AM	Exhibitors may access exhibit hall
	7:30 AM	<b>EXHIBITS OPEN, Classes begin, Last class begins at 10:50 am</b>
	<b>8:00 AM</b>	<b>ABF Freight Agent arrives, set up at Frypan Desk</b>
	9:00 AM	Mobile display tow vehicles for egress are allowed into dock for parking
	10:00 AM	At Frypan desk, exhibitors may drop off small packages for outbound service
	<b>10:50 AM</b>	<b>EXHIBIT CLOSES, Only exhibitors allowed in Halls C &amp; D</b>
		Security arrives and tear down & move out begins   Pathways cleared to dock door, including carpet roll up
		Outbound display freight packed up & labeled by exhibitor booth staff   when completed, Frypan stages
	<b>11:30-Noon</b>	<b>BOTH OVERHEAD DOORS OPEN</b>
		Hall C Overhead dedicated to exhibitor loading & move-out
		Hall D Overhead prioritized for mobile display egress
	<b>1:00 PM</b>	<b>Freight Pick-up Window Opens</b>
	3:00 PM	Frypan distribution of small packages to carrier points
	3:00 PM	Historical items loaded & removed to storage unit
	<b>4:00 PM</b>	<b>Freight Pick-up Window Closes - Forced Freight Manifesting Begins Sharply at 4PM</b>
		All remaining LTL shipments will move out on ABF, On Shipper's Account or Force-shipped Freight Collect